

School Parent and Family Engagement Policy Framework

All schools receiving Title I funds are required to develop a written Parent and Family Engagement Policy with the following components. This policy, developed jointly with parents, describes how the LEA will carry out meaningful parent and family engagement. This framework outlines the requirements of the school-level policy. ESEA 1116(b)(c)(d)(e)(f)

A) Jointly Developed

Describe how parents and family members will be involved in the development of the school parent and family engagement policy.

Our school is continuously seeking input from families regarding our parent and family engagement practices and their input influences changes to our engagement approach each year. We communicate with families through a variety of methods to get feedback on our policy including:

- Family School Collaboration Specialist
- Family Engagement Committee
- Direct feedback through SEP conferences and home visits with families
- School climate surveys
- Family Teacher Organization
- School Community Council Meetings
- Friday Morning Parent Meetings
- Padres Comprometidos (Engaged Parent) program
- Hot Dog Hello- Back to School Night
- Facebook and Instagram

B) Parent/Family Input

1. Describe how parents and family members will be involved in the planning, review, and improvement of parent and family engagement programs.

In partnership with our campus Family Teacher Organization, School Community Council, School improvement Council, Family School Collaboration Specialists, and Community Learning Center staff will be continuously seeking input regarding parent and family engagement programs. New programming and/or changes to current programming will be informed by parent feedback through these communication channels.

2. Describe how the school will provide parents and families with the opportunity for regular meetings to formulate suggestions and participate in decision making regarding their children's education.

Our school will continue to communicate directly with families regarding their children's education through:

- SEP Conferences to inform families of their student's progress and discuss ways we can work together to enhance their student's educational experience.
- Family home visits by school staff
- School Community Council meetings
- Friday morning parent meetings

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3. Describe how parents and family will be involved in the development of the schoolwide plan.

Parents and family members will be included in developing our school wide plan through our School Community Council meetings each month.

C) Annual Title I Meeting

Describe how the school will convene an annual meeting to inform parents and family of the requirements of Title I and the school's participation as well as the parents' right to be involved.

Our school SEP conferences we will include multiple Title I data sharing and State of the School presentations for families. We will also inform families through our Friday Morning Parent Meetings.

D) Communication

1. Describe how the school will notify parents and family of the engagement policy in an understandable format, and to the extent practicable, in a language the parents can understand.

We will post our family engagement policy on our school website, provide printed materials translated into multiple languages, utilize interpreters for Title I presentations, and utilize our PowerSchool phone and email notifications that will translate into languages spoken by our families.

2. Describe how the school will notify parents and family with timely information about Title I programs.

We will provide families with information regarding Title I programs through our school website, provide printed materials translated into multiple languages, utilize interpreters for Title I presentations, and utilize our PowerSchool phone and email notifications that will translate into languages spoken by our families.

E) School-Parent/Family Compact

Describe the process the school will follow to jointly develop with parents a school-parent compact that outlines how parents/families, the entire school staff, and students will share the responsibility for improved academic achievement.

Our School-Parent/Family Compact was developed through the SIC (School Improvement Council) and SCC (School Community Council) committees with input from our school community including teachers, counselors, parents, and school administrators.

F) Capacity Building

1. Describe how the school will build parent and family capacity for strong parental and familial engagement.

We will build the capacity of our families to navigate educational systems and to engage them in participating in the shared decision-making process through:

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- One-on-one mentoring and support through our Family School Collaboration Specialist
- School Community Council meetings
- Providing opportunities for parents and families to participate in the Padres Comprometidos program and holding classes in multiple languages
- Provide access to the Empowering Parents ESL program
- Families will have the opportunity to further develop leadership skills through the Westside Leadership Institute
- Weekly Friday morning parent meetings and educational workshops. Key topics include: school staff roles, school testing requirements, how to access CANVAS and PowerSchool, and how to prepare students for post high school plans.

2. Describe how the school will provide materials and training to help parents and families to work with their children to improve academic achievement (e.g., literacy training, using technology, etc.)

We will hold parent workshops each year including:

- Math and Literacy skill building at home
- Counseling support
- Mental health
- PowerSchool and Canvas access
- School assessments
- College and Career readiness

3. Describe how the school will educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents and families, in the value and usefulness of parent/family contributions; how to reach out to, communicate with, and work with parents as equal partners; implement and coordinate parent programs; and build ties between parents/families and the school.

Our school will implement the Dual capacity-building framework for family school partnerships. Our focus will be on building the capacity of our staff to implement the five process conditions for successful family engagement: linked to learning, relational, developmental, collaborative, interactive.

Our school's approach to family engagement is asset-based, focusing on the strengths of our students and families and working to remove barriers to their success in school.

With the support of our Family School Collaboration Specialist teachers and staff will increase their capacity to build authentic and meaningful relationships with families.

4. Describe how the school will coordinate and integrate parent and family engagement programs with other Federal, State, and local programs, including public preschool programs, and conduct other activities (e.g., parent resource centers) that encourage and support parents and family members in more fully participating in the education of their children.

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Our school is part of a Pre-Kindergarten through 8th grade campus that includes Mountain View Elementary School, Glendale Middle School and the Community Learning Center. We intentionally coordinate and collaborate across our campus to remove barriers to learning and ensure students and families have access to high quality educational opportunities that enhance their educational experiences. These programs are provided through extensive partnerships that include state agencies, higher education institutions, community non-profits and private businesses. Through these partnerships parents and family members have access to programs including:

- *Parents as Teachers- builds strong communities, thriving families and children who are healthy, safe, learning and ready for school.*
- *Guiding Good Choices- caregivers learn specific actions that promote healthy development and reduce risky behavior in the teen years.*
- *Padres Comprometidos- fosters a strong connection between schools and parents and builds the capacity of parents to acquire the skills they need to effectively engage with schools and play a leading role in preparing their children for college.*
- *Nuevo Dia- life-skills training and increases parent-child communication to minimize the risks of gang participation.*
- *Empowering Parents- supports immigrant and refugee parents, grandparents, and caretakers of children in local elementary schools. These classes focus on navigating the U.S. educational system, from understanding a report card to reading with children and more. Participants will learn the skills to engage with their children's education, teachers, and Parent Teacher Association (PTA).*

5. Describe how the school will ensure that information related to school and parent and family programs, meetings, and other activities is sent to the parents and family members of participating children in a format and, to the extent practicable, in a language the family can understand.

We will provide families with information regarding Title I programs through our school website, provide printed materials translated into multiple languages, utilize interpreters for Title I presentations, and utilize our PowerSchool phone and email notifications that will translate into languages spoken by our families.

We also include this message on our website:

- If you need help communicating with the school, please call the front office at 801.578.8547.
- Bienvenido. Si quiere ayuda en su lengua para comunicarse, por favor póngase en contacto con la oficina de la escuela. **Spanish**
- مرحب به إذا احتجت الى مساعدة للتفاهم بلغتك الأصلية، يرجى الاتصال بمكتب المدرسة الرئيسي. **Arabic**
- Dobrodošli. Ako trebate pomoc komuniciranja na vashem jeziku, molimo vas da kontaktirate glavni ofis/kancelariju u skoli. **Bosnian**
- 欢迎。如有需要語言上的協助，請與學校辦公室連絡。 **Chinese-Mandarin**
- 환영합니다. 만약 언어소통에 문제가 있으실 경우 저희 본 사무실로 전화 주시길 바랍니다. **Korean**
- Soo Dhawaaw.Haddii aad dooneysid in lagu siiyo kaalmo ku saabsan inisgaarsiinta lagu sameeyo luqadaada, fadlan la xariir xafiiska weyn ee dugsiga. **Somali**

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- Ki hēni. Kapau 'oku ke fiema'u tokoni 'i he fetu'utaki 'i ho'o lea, ta mai. **Tongan**
- Chào quý vị. Nếu bạn muốn được giúp đỡ trong giao tiếp bằng ngôn ngữ của bạn, xin vui lòng liên hệ với văn phòng chính tại trường. **Vietnamese**

6. Describe how the school will provide other reasonable support for parent and family engagement activities as parents/families may request.

We hold meetings and events on different days and at various times during the day to ensure family members can participate in some events throughout the year. We will work to ensure families are able to fully participate in family engagement activities including arranging for interpreters, providing children's activities while parents are participating in events and meetings, and having food available if the activity is during a mealtime. We are always open to family input regarding their needs to participate fully in family engagement activities.